



Republic of the Philippines  
Professional Regulation Commission  
**Bids and Awards Committee**  
**Central Office**

P. Paredes St., Sampaloc, Metro Manila  
Tel. Fax: 5-310-0037  
Email: [bac@prc.gov.ph](mailto:bac@prc.gov.ph)



**REGULAR MEMBERS:**

**L. LOUIS P. VALERA**  
Chairman

**DEMOSTHENES N. MISTAL**  
Vice-Chairman

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Member

**LAMA GRACE C. YANG-EO**  
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Provisional Member, IT Projects

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**ALYZA JOICE A. BAGADIONG**  
Member

**CHRISALYNN A. AGOS**  
Member

**JOHN LEONARD I. RELLOSA**  
Member

**WIL CHARLOTTE G. OLARTE**  
Member

**OFFICIAL BID FORM**  
**FINANCIAL**

Date: \_\_\_\_\_  
Invitation to Bid No: 2025-04

**To: PROFESSIONAL REGULATION COMMISSION**

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer the **EARLY PROCUREMENT ACTIVITY FOR THE SUPPLY AND DELIVERY OF HEAVY-DUTY PHOTOCOPIER MACHINES WITH AN APPROVED BUDGET FOR THE CONTRACT OF SIX HUNDRED THIRTY-THREE THOUSAND SIX HUNDRED PESOS (PHP633,600.00).**

In conformity with the said PBDs for the sum of Total Bid Price:

**TOTAL BID PRICE for the Project *(Inclusive of all taxes and bank charges)*:**

₱ \_\_\_\_\_

(In Words)

If our Bid is accepted, we undertake:

To deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);

To provide a performance security in the form, amounts, and within the times prescribed in the PBDs;

To abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:



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Member

WIL CHARLOTTE G. OLARTE  
Member

Name and address  
of agent

Amount and  
Currency

Purpose of Commission  
or gratuity

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_